



Conservation Commission  
of Western Australia



# Annual Report

2013 - 2014



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## Transmittal to the Minister

**HON ALBERT JACOB MLA**  
**MINISTER FOR ENVIRONMENT**

I am pleased to submit the Annual Report 2013 - 2014 of the Conservation Commission of Western Australia for the period 1 July 2013 to 30 June 2014 in accordance with section 31 of the *Conservation and Land Management Act 1984*.

A handwritten signature in blue ink, consisting of a stylized 'B' followed by a horizontal line.

Brian Easton  
Chairman

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Cover photograph - Serpentine Falls

## Overview

### Chairman's report

As Chairman of the Conservation Commission, I am pleased to report on the delivery of management planning objectives and functions under the *Conservation and Land Management Act 1984* (CALM Act) and our responsibilities as proponent of the Forest Management Plan 2014-2023 (FMP) under the *Environmental Protection Act 1986*.

The FMP was signed by the Minister for Environment on 25 November 2013 and came into effect on 1 January 2014. In developing the desired goals of the FMP, the Conservation Commission adopted a precautionary approach, with particular concern for the potential impact of a changing climate on the health and productive capacity of natural ecosystems, already witnessed in the State's south west through the effects of changes in weather patterns and weed, pest and disease infestations. Achieving a balance between the range of environmental values and the provision of goods and services from the forest for the next ten years, and for future generations, was a particular challenge throughout the development of the FMP. However, it was demonstrated to the Conservation Commission that timber yields can continue to be sustained and benefits provided to the community of Western Australia through effective management of the forests. To ensure that management approaches and practices remain sound, the FMP includes revised measures for improved monitoring that will inform and support effective adaptive management.

I would like to thank my fellow Commissioners, Mr Bill Mitchell, Mr Brian Middleton and Dr Regina Flugge and the team of staff at the Conservation Commission for their active role and commitment to the preparation of the 2014-2023 FMP. The complexity of issues and tight delivery timetable for the FMP provided an excellent platform on which to work closely and collaboratively with our colleagues in the Department of Parks and Wildlife (Parks and Wildlife), through whom the FMP was delivered. This collaboration will continue with the establishment of a cross-functional implementation team to monitor the delivery of the FMP's management actions.

The Conservation Commission has, more broadly, focused attention during the year on the development of constructive and effective relationships with the newly established Department of Parks and Wildlife, created on 1 July 2013. We have acknowledged the corporate goals set down in Parks and Wildlife's Strategic Directions 2013-14 document and have worked with the Department to support the progress or achievement of those goals, particularly relating to the creation of a new national park at Horizontal Falls, the finalisation of policies and guidelines regarding Aboriginal customary activities on CALM Act land, the progression of joint management with Aboriginal partners in regional Western Australia and more generally with management plan development.

An important function of the Conservation Commission under the Act is to prepare and deal with proposed management plans for lands vested in or under the care, control and management of the Conservation Commission. During 2013-14, in addition to the FMP, two draft management plans were released for public comment and nine management plans (four draft and five final) were progressed towards finalisation. At the same time, a review by Parks and Wildlife of the processes to deliver management plans has been embraced and supported by the Conservation Commission. In this regard, a new Conservation Commission Position Statement was developed, addressing the Commission's statutory function of setting performance criteria for evaluating the implementation of management plans. I thank Commissioners Brian Middleton and Dr David Newsome for their dedicated work through the Management Planning Review Committee.

During the reporting period the Conservation Commission published two performance assessments – Parks of the Perth Hills Performance Assessment and Salinity Management in the South-west of Western Australia. In addition, the Report on the Old Growth Nomination within Helms Forest Block (compartment 02) was published.

I would like to thank the staff of the service unit for their support and provision of considered advice to the Conservation Commission during the year.

Brian Easton  
Chairman

## **Operational structure**

The Conservation Commission is a body corporate under the CALM Act comprising nine members appointed by the Governor on the nomination of the Minister for Environment. As part of its functions, it has vested in it State forest, timber reserves, national parks, conservation parks, nature reserves, and relevant land referred to in section 5(1)(g) of the CALM Act.

The Conservation Commission's functions are provided in section 19 of the CALM Act including the development of policies, the preparation of management plans for lands vested in or under the care, control and management of the Conservation Commission, whether solely or jointly with an associated body, and periodic assessments of the implementation of management plans by those responsible for implementing them, including Parks and Wildlife and, if the land is State forest or a timber reserve, the Forest Products Commission (FPC).

## **Commission membership**

In accordance with the CALM Act, members of the Conservation Commission are to be persons who, in the opinion of the Minister, have knowledge of and experience in:

- the conservation or management of biodiversity, or
- environmental management, including the management of the natural environment for use for recreational purposes, or
- the sustainable use of natural resources,

or:

- have a particular function or vocational interest relevant to the functions of the Conservation Commission,

and:

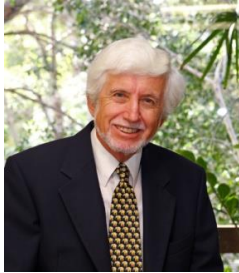
- are able to make a contribution to the functions of the Conservation Commission.

One member is to be a person who, in the opinion of the Minister, has knowledge of and experience in Aboriginal cultural and Aboriginal heritage matters relevant to the functions of the Conservation Commission, and is able to make a contribution to the functions of the Conservation Commission.



The Conservation Commission is comprised of nine members who were appointed from 1 January 2012 until 31 December 2014.

**Mr Brian Easton, Chairman**



Mr Easton has a distinguished career in the Public Service spanning three decades. Mr Easton authored the report into the future of the Rottnest Island Authority (RIA) and was CEO of the RIA from 1995-99. He served as CEO at Perth Zoo from 1999-2003 and was also Vice President of the Executive Committee of the Australasian Zoos Association in this period. In 2003, Mr Easton became a Director of Melbourne Zoo assisting with strategic planning and designing new displays and visitor facilities. Mr Easton has recently been appointed for a further three year term as Chair of the Zoological Parks Authority. Mr Easton operates a small property in the South West based on sustainable living practices and chairs a local River Restoration Group engaged in community conservation education programs.

**Mr William Mitchell AM, Deputy Chairman**



Mr Mitchell is a past long term President of both the Shire of Murchison and the WA Local Government Association. He has held positions on the WA Soil and Land Conservation Council, WA Rivers and Estuaries Council and is currently Chairman of Rangelands NRM WA. Mr Mitchell is a retired pastoralist from the Murchison region of WA. He brings to the Commission extensive knowledge of matters related to the management of WA rangelands and of local government generally.

**Ms Vanessa Davies**



Ms Davies is an Aboriginal woman who has traditional connections to both Wongai and Noongar peoples in Western Australia. Ms Davies is currently employed in the private sector as the National General Manager Diversity and Indigenous Engagement at the Compass Group (Australia). Prior to joining Compass, Ms Davies worked as Assistant Director at Serco Asia Pacific and was the Chief Executive Officer of the largest Aboriginal Medical Service in Australia, Derbarl Yerrigan Health Service Inc. Based on her current and previous employment history Ms Davies has had comprehensive experience at executive management level working in government relations, justice, employment and education, health, community and Indigenous relations. Her employment history has involved working with various companies, organisations, governments and community groups in Western Australia and throughout Australia. Ms Davies began her career as a qualified secondary teacher, and in 2000, completed a Masters Degree in Management and Leadership. Vanessa is also a member of the Swan River Trust, Aboriginal Cultural Materials Committee, Marr Mooditj Training and State Training Board.

### **Mr Wade DeCampo**



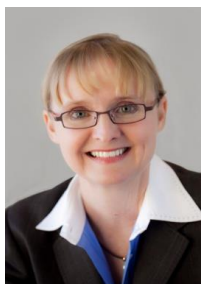
Mr DeCampo has been Manjimup shire president since 2005. He is a Fitter Machinist by trade and moved onto the family farm, then into managing the family transport business while still taking an active role in the farming division. Mr DeCampo is managing director of DeCampo Transport Pty Ltd and Arden Downs Pty Ltd and is a member of the Pemberton Chamber of Commerce, chairman of the Warren Blackwood Alliance and the Rotary Club of Manjimup. Mr DeCampo is currently a member of following Council Committees: Chief Executive Officer Review Committee, Audit Committee, Manjimup Local Emergency Management Committee, Marketing Advisory Committee, Pemberton Townscape Committee and Plant Replacement Committee.

### **Professor Ross Dowling OAM**



Professor Ross Dowling is Foundation Professor of Tourism and Associate Head, School of Business, at Edith Cowan University. Professor Dowling is an environmental scientist conducting international research, training and development of tourism in natural areas. His principal teaching, research and consultancy interests lie in ecotourism, geotourism and cruise ship tourism. He co-founded Ecotourism Australia and is the Immediate Past Chair of the Forum Advocating Cultural and Eco Tourism (FACET) in Western Australia. In Geotourism Professor Dowling is an Advisor, UNESCO Global Network of National Geoparks and Founder of the Global Geotourism Conferences. Prior to moving to Australia, Professor Dowling worked in New Zealand where he was Foundation Advisory Officer with the Ministry for the Environment and was awarded a Nature Conservation Council Foundation Citation for his efforts in conservation education. Professor Dowling brings to the Commission knowledge and experience in relation to conservation and tourism development.

### **Dr Regina Flugge**



Dr Regina Flugge has over 25 years' experience in environment, climate change and sustainable development. Dr Flugge has a broad knowledge of natural resource management and substantial experience in the resources industry in Western Australia through roles with the Chamber of Minerals & Energy and Rio Tinto, including 16 years in the Pilbara region. Dr Flugge is currently the Senior Manager Environmental Sustainability at the RAC and is also a non-executive director of Rangelands NRM WA and the Sustainable Energy Association and a member of the Air Quality Coordinating Committee. Dr Flugge's past associations include membership of the Coastal Planning & Coordination Council; Governing Council of the West Pilbara College of Technical and Further Education; Rangelands Regional Assessment Panel for the Natural Heritage Trust; Vice-Chair of Rangelands NRM WA; and inaugural Chair of the Pilbara NRM Group. Dr Flugge maintains a keen interest in the biodiversity and ecosystems of the Pilbara region. Dr Flugge has Masters degrees in Science; Business Administration; and Management and a Doctor of Business Administration. She is a member of the Australian Institute of Company Directors; Australian Institute of Management; National Environmental Law Association; and the Environment Institute of Australia and New Zealand.



### **Dr Steve Harvey**



Dr Harvey currently holds the role of Science Director and Deputy Director for CSIRO's Mineral Resources National Research Flagship, based at the Australian Resources Research Centre (ARRC) in Perth. The Flagship applies world-leading science and engineering know-how in support of Australia's minerals industry. In addition to its laboratories at the ARRC facility, the Flagship has sites in Brisbane, Sydney and Melbourne. Dr Harvey represents CSIRO's interests on a number of boards of management and advisory groups including the John de Laeter Centre for Mass Spectrometry and the Australian Centre for Geomechanics. He has overall responsibility for managing the Flagship's relationships with Western Australian government agencies and State-based universities. After completing his Doctorate in chemistry at UWA, Dr Harvey took up a position as a Postdoctoral Fellow at the University of Alabama (USA). He joined CSIRO in 1995, following 5 years in the Western Australian public sector in policy roles with the then Department of Transport.

### **Mr Brian Middleton**



Mr Middleton has an accounting practice in Margaret River. He has been president of Rotary; president of Margaret River High School P&C Association; treasurer of Friends of the Cape to Cape Track; chair of the Business Enterprise Centre; chair of the Margaret River Education Campus Board; chair of the Shire's Sustainability Advisory Committee; and served six years as a Shire councillor. Mr Middleton's special interests are business and community development, education, and preserving significant natural heritage areas. He is a passionate bushwalker who believes preservation of wild spaces is vital in enabling and encouraging people to enjoy the wonders of nature.

### **Dr David Newsome**



Dr David Newsome is an Associate Professor in the School of Environmental Science at Murdoch University. David's research focuses on the sustainable recreational use of landscapes, maintaining the integrity of peri-urban reserves and the assessment and management of tourism activity in both marine and terrestrial protected areas. David has a comprehensive knowledge of Parks and Wildlife's management planning process and is familiar with recovery planning, wildlife tourism development and managing human visitation to natural areas and wildlife icons. David's research has contributed to policy development, the provision of recreational facilities and in the development of guidelines for the assessment and monitoring of park values. He is familiar with the development of performance indicators that can be applied in environmental auditing and management plan assessment in both the terrestrial and marine park context. David has also worked as a consultant to industry in the areas of environmental assessment, biological survey and environmental monitoring. He has co-authored and edited 5 books in the areas of natural area tourism, wildlife tourism and geotourism and is a member of the IUCN World Protected Areas Committee. His current interests include fostering protected area partnerships between China and Australia and promoting collaborations between WA parks and ASEAN protected area network.

The Conservation Commission meets on the second Monday of the month. During the reporting period, 10 meetings were held.

The Conservation Commission had the following three subcommittees operating during the reporting period:

- Forest Management Plan Submissions Review Group
- Forest Management Plan Working Group
- Management Planning Review Committee

### **Executive support**

In 2006 an operational relationship agreement was signed between the Conservation Commission and the predecessor to Parks and Wildlife that established the Conservation Commission service unit.

The Conservation Commission service unit had the following staff at 30 June 2014:

Director:	Carol Shannon BEc MBA GAICD
Executive Assistant:	Kelly Watkins BA Hons
Senior Environmental Auditor:	Tom Hughson BForSc
Environmental Auditor:	Geoff Cullen BA BA(Journalism) GradDipEnvMan, GradCert(Ornithology)
Policy Advisor:	Wildaliz De Jesús BSc MSEL JD

Operational and systems support is provided to the service unit by Parks and Wildlife under an operational relationship agreement, last reviewed and confirmed in November 2013.

## **Other key legislation impacting on the Conservation Commission's activities**

- *Aboriginal Heritage Act 1972*
- *Contaminated Sites Act 2003*
- *Environmental Protection Act 1986*
- *Forest Products Act 2000*
- *Heritage of Western Australia Act 1990*
- *Land Act 1933*
- *Land Administration Act 1997*
- *Public Sector Management Act 1984*
- *Mining Act 1978*
- *Wildlife Conservation Act 1950*

## Performance management framework

The following table shows the relationship between the Conservation Commission's desired outcomes and the appropriate government goal:

**Table 1. Support of government goals**

Government goal	Desired outcome	Services and key performance indicators
Social and environmental responsibility	To conserve the State's biodiversity and ensure the conservation estate is managed in an ecologically sustainable manner.	<b>1. Policy Development</b> Key effectiveness indicator: 1. Clear policies for the preservation of the natural environment and the provision of facilities for the enjoyment of that environment by the community
		<b>2. Vesting Authority</b> Key effectiveness indicator: 1. Vested conservation estate area 2. Establishment and management of joint management arrangements 3. Use of and changes to vested estate purpose, area
		<b>3. Management Planning</b> Key effectiveness indicator: 1. Relevant performance criteria and monitoring tools 2. Relevant, concise and widely read management plans 3. Relevant, concise and widely read performance assessments
		<b>4. Ministerial Advice</b> Key effectiveness indicator: 1. Timely, relevant advice

## Agency Performance

The decisions of the Conservation Commission, the Commissioners and its service unit are guided by the following principles:

- compliance with relevant state government policies and national and international agreements, protocols and conventions relating to ecologically sustainable development and biological diversity conservation
- the application of the precautionary principle
- intergenerational equity
- involvement of Aboriginal people, consideration of their perspectives and cultural needs in particular protecting and conserving the value of the land to their culture and heritage
- community involvement, participation, appreciation and enjoyment in relation to the natural environment
- maintaining a diverse range of values, including cultural and heritage values.

## Estate

The Conservation Commission's main objectives in relation to vested lands and strategies for delivering these are identified in below:

***Table 2. Objectives and strategies for vested lands***

Objectives	Strategies
<b>Identify what is required for a comprehensive, adequate and representative reserve system for Western Australia</b>	Promote the maintenance and extension of a comprehensive, adequate and representative reserves system through the strategic acquisition of key lands and innovative funding.
<b>Consider proposed changes of purpose, or boundary of, land vested in the Conservation Commission, and</b>	Provide advice upon request to the Minister for Environment on applications for changes in purpose or boundaries, including advice on any contentious issues or activities and proposed excision of areas that are not of value in maintaining biological diversity.
<b>Evaluate potentially incompatible activities on vested lands with a view to maximising biological diversity.</b>	Consult and provide advice on matters relating to leases, licences, permits, mining tenements and any other activities on land vested in the Conservation Commission.

Advice on matters relating to leases, licences, permits, mining tenements and other activities such as utility infrastructure proposed on land vested in the Conservation Commission was provided to Parks and Wildlife during this reporting period. Table 3 summarises the Conservation Commission's consideration of CALM Act leases, licences and permits.

**Table 3. CALM Act leases, licences and permits endorsed during 2013-2014**

<b>CALM Act leases, licences and permits</b>	<b>Conservation Commission endorsement</b>
Commercial operations licences	22
Apiary authorities	360
Other leases and licences	32

## **Vested lands**

As at 30 June 2014 the total area of the lands vested in the Conservation Commission was 19,204,524 hectares. Table 4. provides a summary of land classifications.

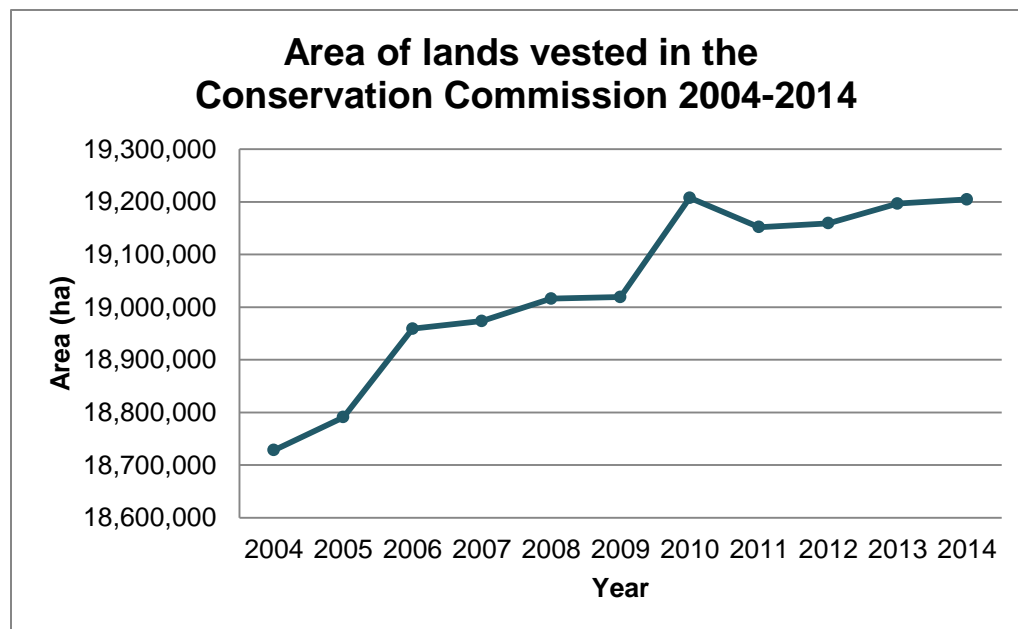
**Table 4. Land vested in the Conservation Commission**

<b>Land classification</b>	<b>Area as at 30 June 2014 (ha)</b>	<b>Area as at 30 June 2013 (ha)</b>	<b>Change (ha)</b>
National parks	6,246,643	6,246,692	- 49
Conservation parks	848,344	847,578	+ 766
Nature reserves	10,245,854	10,244,167	+ 1,687
State forests	1,304,409	1,304,442	- 33
Timber reserves	123,154	123,155	- 1
CALM Act section 5(1)(g) and 5(1)(h) reserves	436,120	430,625	+ 5,495
<b>Total</b>	<b>19,204,524</b>	<b>19,196,659</b>	<b>+ 7,865</b>



Figure 1. shows the growth in vested lands over the last decade.

**Figure 1. Area of lands vested in the Conservation Commission**



## Management plans

The Conservation Commission has adopted three overall principles to guide the preparation of management plans. The planning framework is based on a strategic and integrated approach and is guided by the following principles:

- **a regional approach** – planning areas should relate to a suite of reserves within a geographical area rather than individual reserves
- **more concise documents** – plans should focus on relevant site specific values, threats and management responses
- **meaningful objectives** – plan objectives and strategies should be precise, specific, achievable, realistic, time-related and measurable whilst allowing for new opportunities as they arise. Plans should also relate to higher level commitments at the state, national and international levels.

The Conservation Commission ensures the implementation of this planning framework through the recommendations provided by its Management Planning Review Committee (MPRC). The MPRC facilitates liaison with Parks and Wildlife with the committee's major functions being to improve the delivery of the Conservation Commission's statutory responsibility for the preparation and submission to the Minister of proposed management plans and the review of expiring plans.

During the year, the committee recommended a new Position Statement dealing with the development of Key Performance Indicators in management plans prepared under the Act. The Position Statement specifically addresses the Conservation Commission's function of setting performance criteria for evaluating management plans in accordance with the Conservation Commission's *Performance assessment policy – guidelines for assessing the management of conservation reserves, forest management plans and biodiversity in Western Australia* (September 2012). This initiative is the first step towards the delivery of more robust measurement methodologies, aiming ultimately to provide better understanding of management planning objectives and improved support to the operations of Parks and Wildlife in their management of the conservation estate.

During the course of the reporting period, seven meetings of the MPRC were convened, from which recommendations to the Conservation Commission were provided to ensure consistency with the Conservation Commission's management planning principles.

### Summary of management plan progress\*

On advice from the Conservation Commission, the Minister for Environment released the *Swan Coastal Plain South draft management plan 2014* and the *Kalbarri National Park draft management plan* for periods of public comment during the year 2013-14. Tables 5a and 5b indicate progress of draft and final management plans:

**Table 5a. Status of draft management plans at 30 June 2014**

Management plan area	Status
Albany Coast	Draft plan in preparation
Horizontal Falls National Park	Draft plan in preparation
Kalbarri National Park	Draft plan finalised (public submission period closed 20 June 2014)
Northern Yilgarn	Draft plan in preparation
Swan Coastal Plain South	Draft plan finalised (public submission period closed 5 June 2014)
Yawuru Out-of-town-Conservation Area	Draft plan in preparation

\*not including the Forest Management Plan 2014-2023.

**Table 5b. Status of final management plans at 30 June 2014**

Management plan area	Status
Barrow Group Nature Reserves	Final management plan in preparation
Esperance and Recherche Parks and Reserves	Final management plan in preparation
Leeuwin-Naturaliste capes area parks and reserves	Final management plan in preparation
Tuart Forest National Park	Final management plan in preparation
Yoorrooyang Dawang Conservation Parks	Final management plan in preparation

### **Forest management**

During 2013-14, the Conservation Commission, supported by the service unit, allocated significant resources to the finalisation of the FMP. Effective interagency liaison with Parks and Wildlife, the Environmental Protection Authority (EPA) and the FPC resulted in the delivery of the FMP to the Minister for Environment within the proposed timeframes, enabling the FMP 2014-2023 to take over from 1 January 2014.

The finalisation of the FMP has enabled a focus on the development of monitoring and assessment tools to inform the Conservation Commission on the implementation of the FMP over its life, including evaluation of research results, monitoring and adaptive management projects, and assessment of performance against the FMP's Key Performance Indicators.

### **Old-growth forests**

As noted in the Conservation Commission's end-of-term audit report (2010), Parks and Wildlife has been developing a procedure to refine the methods for identification and demarcation of old-growth forest, and intends to finalise this procedure in consultation with the Conservation Commission within the timeframe stipulated in the FMP (June 2016).

Until such time, the public nomination process and subsequent assessment of potential unmapped old-growth forest, available under the previous FMP will continue to be maintained by the Conservation Commission.

During the reporting period the Conservation Commission did not receive any new requests to assess whether areas on the indicative timber harvesting plan should be classified as old-growth forest.

As at 30 June 2014, approximately 334,440 hectares of old-growth forest on land vested in the Conservation Commission have been set aside from timber harvesting in formal and informal reserves. This figure includes 16,050 hectares classified as old-growth forest informal reserve, arising from assessments made under the previous FMP of 'areas previously classified as old-growth forest'.

Detailed results of old-growth forest assessments, including aerial maps, can be accessed through the Conservation Commission's website.

## **Performance assessment**

Conservation Commission performance assessments are undertaken primarily to fulfil the functions described in section 19(1)(g) of the *Conservation and Land Management Act 1984*. That is, to "assess and audit the performance of the Department of Parks and Wildlife and the Forest Products Commission in carrying out and complying with the management plans". Performance assessments also help inform the Conservation Commission's policy development function and its responsibility to advise the Minister on conservation and management of biodiversity components throughout the state.

The following performance assessment documents were published in the reporting period 2013-2014:

- *Parks of the Perth Hills*

This assessment detailed the significant biodiversity, landscape and catchment values of the conservation reserves in the area, the threats to these values in the context of a rapidly growing metropolis, and an evaluation of the management response to these threats.

- *Salinity Management in the South-west of Western Australia*

This assessment sought to clarify what circumstances had led to a shift in priorities away from salinity management since the mid 2000's, to determine whether there has been a change in the threat that salinity poses to the biodiversity values of conservation estate and what the outcomes of management actions have been.

Performance assessments active at 30 June 2014 include:

- *Parks of the Fitzgerald Regional Planning Area,*
- *Karijini National Park, and*
- *Nambung National Park.*

### **Interaction with other agencies**

In order to ensure it effectively conducts its responsibilities, the Conservation Commission works closely with a range of other agencies. The Conservation Commission works with Parks and Wildlife and other environmental bodies including the Department of Environment Regulation, EPA and the Marine Parks and Reserves Authority. The Conservation Commission also liaises with local government authorities and a range of government agencies such as the FPC, Department of Mines and Petroleum, Department of Water, Main Roads Western Australia and the Department of State Development.

## **Significant issues impacting the agency**

The allocation of resources to the preparation of the FMP 2014—2023 was the focus of the Conservation Commission's effort during the first half of the financial year. The Conservation Commission's attention was turned to performance assessment and policy development outcomes in the second half of the year.

During the reporting period the Conservation Commission has continued to deliver outcomes in accordance with its statutory obligations while engaging actively with Parks and Wildlife in the review and development of management planning products to provide for the achievement of medium term management planning objectives.



## Disclosures and legal compliance

### Financial statements

Funding for the operation of the Conservation Commission is provided through Parks and Wildlife. The reporting and audit of expenditure is undertaken by Parks and Wildlife and, as required, incorporated into Parks and Wildlife's Annual Report. Total expenditure for the Conservation Commission for the financial year ended 30 June 2014 was \$1.017million as identified in Parks and Wildlife's 2013-2014 Annual Report.

### Ministerial directives

In the reporting period there have been no instances under the CALM Act section 24 where the Minister has given the Conservation Commission directions in writing with respect to the exercise or performance of its functions.

In accordance with the CALM Act section 17(4), there have been no instances where advice has been provided to the Minister under section 19(10) and the Minister has decided to act otherwise than in accordance with the recommendation.

### Other financial disclosures

#### Employment and industrial relations

**Table 6: Staff Profile at 30 June 2014**

	2014		2013	
	Headcount	FTE	Headcount	FTE
Full time permanent	1	1	2	2
Part time permanent	2	2.4	2	1.8
Secondment	1	1	2	2
Total	4	4.4	6	5.8

## Governance disclosures

At the date of reporting, no Commissioners or service unit officers, or firms of which Commissioners or officers are members, or entities in which Commissioners or officers have substantial interests, had any interests in existing or proposed contracts with the Conservation Commission, other than normal contracts of employment of service; or had any interests in issues before or likely to come before the Conservation Commission for consideration, endorsement or consultation.

## Board and committee remuneration

**Table 7: Board Remuneration**

Position	Name	Annual remuneration	Period of membership	Actual remuneration
Chair	Brian Easton	\$40,700*	1/7/2013 – 30/6/2014	\$40,700
Deputy Chair	Bill Mitchell	\$15,200*	1/7/2013 – 30/6/2014	\$15,200
Member	Vanessa Davies	\$8,700*	1/7/2013 – 30/6/2014	\$8,700
Member	Wade De Campo	\$8,700*	1/7/2013 – 30/6/2014	\$6,525
Member	Ross Dowling	\$8,700*	1/7/2013 – 30/6/2014	\$8,700
Member	Regina Flugge	\$8,700*	1/7/2013 – 30/6/2014	\$8,700
Member	Steve Harvey	\$0	1/7/2013 – 30/6/2014	\$0
Member	Brian Middleton	\$8,700*	1/7/2013 – 30/6/2014	\$8,700
Member	David Newsome	\$8,700	1/7/2013 – 30/6/2014	\$8,700

\*plus superannuation

## Other legal requirements

### Disability Access and inclusion plan outcomes

The Conservation Commission has adopted the Parks and Wildlife Disability Access and Inclusion Plan 2012-2017.

## **Compliance with public sector standards and ethical codes**

In accordance with section 31(2) of the *Public Sector Management Act 1994*, the Conservation Commission of Western Australia is not a statutory authority within the meaning of the *Financial Management Act 2006* but is a statutory body established by section 18 of the *Conservation and Land Management Act 1984*.

Conservation Commission staff are employees of Parks and Wildlife. Parks and Wildlife provides the framework for human resource management within the Conservation Commission through an operational relationship agreement.

In the management and direction of the Conservation Commission service unit, the Director has complied with Public Sector Standards in Human Resource Management, the Western Australian Public Sector Code of Ethics and the Conservation Commission's Code of Conduct.

Information on both the Code of Ethics and the Code of Conduct is provided to new employees on commencement with the Conservation Commission.

No complaints have been lodged under the Code of Ethics during the reporting period and there have been no instances of misconduct.

## **Recordkeeping plans**

Management of the Conservation Commission's documents and information is provided in accordance with the Department of Parks and Wildlife Recordkeeping Plan 2008.

Training in document management is included in new staff members' induction to the Conservation Commission.

## **Government policy requirements**

### **Substantive equality**

Parks and Wildlife implements the state government's *Policy Framework for Substantive Equality* primarily through management planning processes associated with the *Conservation and Land Management Act 1984*.

Information on Parks and Wildlife progress towards achievement in implementing the policy framework for can be found in Parks and Wildlife's Annual Report.

## Occupational Safety, Health and Injury Management

Parks and Wildlife's Occupational Safety and Health (OSH) policy requires managers to demonstrate, maintain, monitor and review OSH in the workplace and places a responsibility on employees to implement a cycle of continuous improvement.

No workers compensation claims were recorded during the reporting period.

The Conservation Commission works to the policy laid down by Parks and Wildlife. The Conservation Commission Director is a safety officer and fire warden.

**Table 8: Performance reporting: Occupational Safety, Health and Injury Management**

Measure	Actual Results		Results against Target	
	2012-13 <sup>(1)</sup>	2013-14 <sup>(2)</sup>	Target	Comment on result
Number of fatalities	0	0	0	Achieved
Lost time injury and/or disease incidence rate	0	0	0	Achieved
Lost time injury and/or disease severity rate	0	0	0	Achieved
Percentage of injured workers returned to work:				
(i) within 13 weeks	0	0	0	
(ii) within 26 weeks	0	0	0	Achieved
Percentage of managers trained in occupational safety, health and injury management responsibilities	100%	100%	100%	Achieved

Note (1): This is a three-year trend. Thus, the year is to be three years prior to current reporting year (i.e. current year is 2013-14; previous year is 2011-12).

Note (2): The current year